

# Terms of use

**Please read these terms and conditions carefully before using this site**

## What's in these terms?

These terms tell you the rules for using our website [www.soprasteria.co.uk](http://www.soprasteria.co.uk) (our site).

Click on the links below to go straight to more information on each area:

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# 1. Who we are and how to contact us

## Site publisher

This website is the property of Sopra Steria Group.

## Legal Status

Sopra Steria Group

capital of 20,547,701 euros

registered at the Trade and Companies Register of Anancy under number 326 820 065

## Registered Office

PAE Les Glaisins - 3 rue du Pré Faucon - Anancy Le Vieux - 74940 Anancy

## Headquarters

6 avenue Kleber - FR 75116 Paris

## Publication Director

Communications Director

## Contact

Phone: +33 (0)1 40 67 29 29

contact-corp@soprasteria.com

## Website Hosting Company

GTT Communications - 55 Avenue des Champs Pierreux - 92000 Nanterre

Phone: +33 (0)1 7749 7000

<https://www.gtt.net>

## SOPRA STERIA UK GROUP

Sopra Steria in the UK is made up of different legal entities. These Terms of Use apply to the sites listed below:

HOME PAGE URL	COMPANY NAME	CO REGISTERED NUMBER	REGISTERED OFFICE
<a href="http://www.soprasteria.co.uk">www.soprasteria.co.uk</a>	Sopra Steria Limited	04077975	Three Cherry Trees Lane Hemel Hempstead HP2 7AH Herts Tel + 44 (0) 370 600 4466
<a href="https://eloqua.soprasteria.co.uk">https://eloqua.soprasteria.co.uk</a>	Sopra Steria Limited	04077975	Three Cherry Trees Lane Hemel Hempstead HP2 7AH Herts Tel + 44 (0) 370 600 4466

## 2. Application

These Terms of Use apply to the websites listed above, so when we mention "COMPANY", "we", "us", "our" or "Sopra Steria" in these Terms of Use, we are referring to Sopra Steria Limited whose sites you are accessing.

We have appointed a data protection officer (DPO) who is responsible for overseeing questions in relation to these Terms of Use.

**Our Data Protection Officer** is Giles Brooks-Usher. His address is c/o Sopra Steria Limited, Three Cherry Trees Lane, Hemel Hempstead, HP2 7AH. His email address is [dpo.uk@soprasteria.com](mailto:dpo.uk@soprasteria.com)

The Supervisory Authority for Sopra Steria Limited is the UK Information Commissioner [www.ico.org.uk](http://www.ico.org.uk) and they can be contacted via their website <https://ico.org.uk/global/contact-us/>.

You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues.

## 3. Scope

Sopra Steria Limited has put this Site online to present to you its Products and Services and provide information related to its business activity, in particular by means of subscriptions to Newsletters, mailings and surveys. The use of this Site implies that you agree to be bound by these Terms of Use, including the [Data Privacy Notice](#) and our [Cookie Policy](#). These Terms of Use are available at any time on the website and can be [downloaded as a pdf](#).

In addition, it is specified that Sopra Steria Limited may offer other services through this Site, for which specific terms of use must be agreed before any use. In these cases, these specific conditions will supplement these general Terms of Use.

### 3.1 Our site is intended for users in the uk

Our site is directed to people residing in the United Kingdom. We do not represent that content available on or through our site is appropriate for use or available in other locations.

## 4. Information available on the site

The content on our site is provided for general information only. It is not intended to amount to advice on which you should rely. You must obtain professional or specialist advice before taking, or refraining from, any action on the basis of the content on our site.

Although we make reasonable efforts to update the information on our site, we make no representations, warranties or guarantees, whether express or implied, that the content on our site is accurate, complete or up to date.

### 4.1 Information on our Products and Services

The Products and Services that are presented to you are not an offer for sale but a general presentation of the range of Products and Services marketed by the Site Publisher and/or the Companies in the Sopra Steria Group.

The Site Publisher and/or the Companies in the Group may modify the information about the Products and Services contained in this Site at any time and without notice.

## **4.2 Financial information**

The information displayed on this Site may contain forecasts concerning the financial situation, the operations results, the activities and the strategy of the Site Publisher and/or the Companies in the Group. More specifically, declarations concerning in particular the targets, the growth estimates or other operations results trend are conjectural. These estimates are based on assumptions that may turn out to be inaccurate, and depend on risk factors such as, in particular, the economic and financial outlook. The Site Publisher and/or the Companies in the Group do not guarantee that such forecasts will be updated or remain accurate.

## **4.3 Patently unlawful information**

The Site Publisher makes its best efforts to ensure that the contents of its Site(s) respects applicable laws and your rights. As such, and if any information might appear as "patently unlawful", then (and providing you attach sufficient evidence of an interest in the matter) you may require the Site Publisher to delete, modify or correct the information concerned by contacting the following address: [info.uk@soprasteria.com](mailto:info.uk@soprasteria.com)

## **4.4 Websites we link to**

Where our site contains links to other sites and resources provided by third parties, these links are provided for your information only. Such links should not be interpreted as approval by us of those linked websites or information you may obtain from them.

We have no control over the contents of those sites or resources. The use of any personal information collected by such links or other techniques from our site is governed by the terms of the link owners and we are not responsible for it.

## **4.5 Rules about linking to our site**

You may link to our home page, provided you do so in a way that is fair and legal and does not damage our reputation or take advantage of it.

You must not establish a link in such a way as to suggest any form of association, approval or endorsement on our part where none exists.

Our site must not be framed on any other site.

We reserve the right to withdraw linking permission without notice.

The website from which you are linking must not:

1. Be defamatory of any person.
2. Be obscene, offensive, hateful or inflammatory.
3. Promote sexually explicit material.
4. Promote violence.
5. Promote discrimination based on race, sex, religion, nationality, disability, sexual orientation or age.
6. Infringe any copyright, database right or trade mark of any other person.
7. Be likely to deceive any person.
8. Breach any legal duty owed to a third party, such as a contractual duty or a duty of confidence.
9. Promote any illegal activity.
10. Be in contempt of court.
11. Be threatening, abuse or invade another's privacy, or cause annoyance, inconvenience or needless anxiety.

12. Be likely to harass, upset, embarrass, alarm or annoy any other person.
13. Impersonate any person, or misrepresent your identity or affiliation with any person.
14. Give the impression that the content emanates from Sopra Steria, if this is not the case.
15. Advocate, promote, incite any party to commit, or assist any unlawful or criminal act such as (by way of example only) copyright infringement or computer misuse.

## 5. Intellectual Property

The Site Publisher and/or Companies in the Group own all the intellectual property rights relating to the Site or own the relevant usage rights.

Access to the Site does not confer any right to the intellectual property rights relating to the Site, which remain the sole property of the Site Publisher and/or Companies in the Group or their partners.

The elements accessible on the Site, such as, but not limited to, texts, photographs, pictures, icons, sounds, videos, software, databases and data are also protected by intellectual and industrial property rights and other private rights that are owned by the Site Publisher and/or Companies in the Group or their partners.

Except as specifically set forth on the Site (provisions expressly inviting you to download a document available on the Site), you may under no circumstances copy, represent, modify, transmit, publish, adapt, on whatever medium or by whatever means, or exploit in any way all or part of the Site without prior written consent from the Site Publisher.

You may print off one copy, and may download extracts which are not substantial in amount or significance of any page(s) from our site for your personal non-commercial use, and you may draw the attention of others within your organisation to content posted on our site. You must not modify the paper or digital copies of any materials you have printed off or downloaded in any way, and you must not use any illustrations, photographs, video or audio sequences or any graphics separately from any accompanying text.

Our status (and that of any identified contributors) as the authors of content on our site must always be acknowledged.

You must not use any part of the content on our site for commercial purposes without obtaining a licence to do so from us or our licensors.

Any use not previously authorised by the Site Publisher, for any reason whatsoever, of all or part of the Site may lead to any appropriate action, including being sued for infringement of intellectual property rights.

### 5.1. Documents Available on the Site

With regard to the documents available on the Site that you are expressly invited to download, their reproduction is authorised for informational purposes only and for personal use. Any reproduction and use of any copy for any other purpose is strictly forbidden and subject to prior written consent from the Site Publisher. In all cases, any authorised reproduction of information displayed on the Site must indicate the relevant source and ownership.

### 5.2. Distinctive Signs

Unless otherwise specified, the corporate names, logos, products and brands reproduced and/or mentioned on the Site are the property of the Site Publisher and/or Companies in the Group or of their partners. They may not be used without prior written consent from the aforementioned companies.

## 6. Registration Data

For some Services offered on the Site, the Site Publisher requires you to register online (e.g. registration to attend an event or seminar, registration to access downloadable documents or registration to submit an application).

By registering, you agree to provide true, accurate, up-to-date and complete information about you or your company, as requested on the registration form.

Personal data and other personal information that may be required for registration are processed in accordance with the principles implemented by the Site Publisher for the processing of Users' Personal Data. These principles and a reminder of your rights are detailed in the [Data Privacy Notice](#).

## 7. Our responsibility for loss or damage suffered by you

Given the nature and purpose of the Information as set forth in Article 4 of these Terms of Use "Information Available on the Site", you acknowledge that you are solely responsible for your use of the information and fully assume the risks in relation to the trust you place in it.

As such, the Site Publisher and/or Companies in the Group shall not be held liable for any direct or indirect damages resulting from or related to the use of such Information and more generally from the use of its Site, errors on its Site, the non-availability of Information and/or the presence of viruses on its Site.

Similarly, the Site Publisher and/or Companies in the Group shall not guarantee the exhaustiveness, accuracy, completeness and timeliness of the Information displayed on the Site.

You are responsible for configuring your information technology, computer programmes and platform to access our site. You should use your own virus protection software.

### **Whether you are a consumer or a business user:**

1. We do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors and for fraud or fraudulent misrepresentation.
2. Different limitations and exclusions of liability will apply to liability arising as a result of the supply of any products or services to you, which will be set out in our Terms and Conditions of Supply or as otherwise agreed between us.
3. We do not guarantee that our site will be secure or free from bugs or viruses. Any documents you download from the site are downloaded at your own risk. You shall be solely responsible for any damage to your computer or for any data loss resulting from downloading such documents.

### **If you are a business user:**

1. We exclude all implied conditions, warranties, representations or other terms that may apply to our site or any content on it.
2. We will not be liable to you for any loss or damage, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, even if foreseeable, arising under or in connection with:
  1. use of, or inability to use, our site; or
  2. use of or reliance on any content displayed on our site.

3. In particular, we will not be liable for:
  1. loss of profits, sales, business, or revenue;
  2. business interruption;
  3. loss of anticipated savings;
  4. loss of business opportunity, goodwill or reputation; or
  5. any indirect or consequential loss or damage.

**If you are a consumer user:**

1. Please note that we only provide our site for domestic and private use. You agree not to use our site for any commercial or business purposes, and we have no liability to you for any loss of profit, loss of business, business interruption, or loss of business opportunity.

## 8. Breach of the website terms of use

When we consider that a breach of these Terms of Use has occurred, we may take such action as we deem appropriate.

Failure to comply with these terms of use constitutes a material breach of the terms upon which you are permitted to use our site, and may result in our taking all or any of the following actions:

1. Immediate, temporary or permanent withdrawal of your right to use our site.
2. Issue of a warning to you.
3. Legal proceedings against you for reimbursement of all costs on an indemnity basis (including, but not limited to, reasonable administrative and legal costs) resulting from the breach.
4. Further legal action against you.
5. Disclosure of such information to law enforcement authorities as we reasonably feel is necessary or as required by law.
6. We exclude our liability for all action we may take in response to breaches of this acceptable use policy. The actions we may take are not limited to those described above, and we may take any other action we reasonably deem appropriate.

## 9. We may make changes to these terms

We may update these Terms of Use at any time and without notice. You are therefore advised to refer regularly to the latest Terms of Use available on the Site and in force at the time you connect to the Site.

## 10. We may make changes to our site

We may update and change our site from time to time to reflect changes to our services, our users' needs and our business priorities, or to comply with legal requirements

## 11. We may suspend or withdraw our site

We do not guarantee that our site, or any content on it, will always be available or be uninterrupted. We may suspend or withdraw or restrict the availability of all or any part of our site for business and operational reasons.

You are also responsible for ensuring that all persons who access our site through your internet connection are aware of these terms of use and other applicable terms and conditions, and that they comply with them.

## 12. Which country's laws apply to any disputes?

If you are a consumer, please note that these terms of use, their subject matter and their formation, are governed by English law. You and we both agree that the courts of England and Wales will have exclusive jurisdiction except that if you are a resident of Northern Ireland you may also bring proceedings in Northern Ireland, and if you are resident of Scotland, you may also bring proceedings in Scotland.

If you are a business, these terms of use, their subject matter and their formation (and any non-contractual disputes or claims) are governed by English law. We both agree to the exclusive jurisdiction of the courts of England and Wales.

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23 March 2021